

Old Treasury Building Annual Report 2022-23





OLD TREASURY BUILDING

OLD TREASURY BUILDING

The Year in Brief.....3

Strategic Vision.....5

Future Priorities7

Exhibition Program

 The Exhibition Program – In-House

Lost Jobs: The Changing World of Work.....8

Goldrush Melbourne.....9

 The Exhibition Program – Incoming

Behind the Lines.....10

 Exhibitions in Preparation

Belongings: Objects and Family Life.....11

Public Programs.....12

Education Programs.....13

Marketing.....14

Volunteer & Guide Program.....16

Maintaining Heritage Value.....18

Administration and Finance.....20

 Financial Statement.....20

 Security and Risk Management.....21

Governance and Administration

 Committee of Management.....22

 Organisational Structure.....22

LEFT: Visitors in the basement, Old Treasury Building, 2022. Photo by K. Dunning.
 FRONT COVER: Old Treasury Building. Photo by K. Dunning.
 BACK COVER: The Old Treasury Building lit blue. Photo by K. Dunning.

Old Treasury Building Reserve Committee of Management
20 Spring Street
Melbourne VIC 3000

+61 3 9651 2233

www.oldtreasurybuilding.org.au

RESPONSIBLE BODY'S DECLARATION

I am pleased to present the Old Treasury Building Reserve Committee of Management's Annual Report for the year ending 30 June 2023.

A handwritten signature in black ink that reads "Marian Quartly". The signature is written in a cursive style with a small dot at the end of the last word.

Professor Marian Quartly
Chair
2023

The Committee of Management is pleased to report on its management of the Old Treasury Building (OTB) for the period 1 July 2022-30 June 2023.

The continuing impact of the COVID pandemic was still apparent during this period. Although the museum was open throughout, visitor hours were reduced in July and August in response to low visitor numbers. Normal hours (Sunday-Friday, 10-4) resumed in September. Overall visitor numbers improved on the previous year, but at a total of 30,585 were still about one-third of pre-COVID numbers.

PUBLIC ACCESS PROGRAMS

24,223 visited in person

A further 5,489 visited as part of a booked tour

3,913 attended a lecture or seminar (1397 'live')

The total attendance of 30,585 was double the attendance of the previous year

In addition the OTB's digital content reached some 1.7 million accounts.

EXHIBITIONS

Two new long-term exhibitions were curated in-house and installed in the basement. They comprised an introduction to Goldrush Melbourne in the 'foyer' area and a new display in one of the gold vaults on Goldrush Melbourne.

The temporary exhibition *Lost Jobs: the changing world of work* continued for a further twelve months. Extensive additional digital content was uploaded to the website and a book of the exhibition was published. This and other exhibitions in the building were presented in partnership with Public Records Office Victoria.

In addition, the museum received an in-coming exhibition from the Museum of Australian Democracy in Canberra. *Behind the Lines: the year's best political cartoons 2022* was exhibited from 8 June– 6 August.

LECTURES AND SEMINARS

As in-person visits resumed, the number of digital presentations was scaled back. In all 59 lectures or seminars were presented in a mix of in-

person and online, with 3,913 attendances overall. A new digital seminar series, *Material Histories*, was launched in partnership with the Gender and Women's History Research Unit of Australian Catholic University.

EDUCATION PROGRAM

School programs resumed and the number of participants improved steadily. In all some 4,634 students attended a booked visit, which represents about 57 per cent of pre-pandemic attendances. There was a mix of government and independent schools.

DIGITAL AND SOCIAL MEDIA

Digital followers increased across all sites, though changes to provider-sharing algorithms meant that posts were not sent to all followers. Facebook increased 11%, Instagram 12% and YouTube by 25%. An estimated 1.7 million accounts engaged with OTB content.

VOLUNTEER PROGRAM

The volunteer program resumed with both onsite attendance and a program of external visits.

THE HERITAGE BUILDING

A major program to paint all external woodwork was completed.

Some minor repairs to stonework were completed to remove falling masonry, while a Building Condition Report was completed by heritage architect firm Lovell Chen. This recommended a timeline of restoration works in order of urgency.

Temporary repairs were completed to the gutters and roof to minimize further deterioration, while a replacement project was documented to seek further funding.

FINANCIAL MANAGEMENT AND ADMINISTRATION

The exhibition and other programs were all managed within budget. All staff and Committee members completed additional Child Safety training modules.



Marian Quartly

Marian Quartly
Chair



Margaret Anderson

Margaret Anderson
Director

The background of the page is a light grey architectural line drawing of the Old Treasury Building. It shows a classical facade with a series of tall columns supporting an entablature. Above the columns are large arched windows. The drawing is detailed, showing architectural elements like balustrades and decorative moldings.

Our Vision-

The Old Treasury Building

*-inspiring museum and cherished
heritage icon-*

STATEMENT OF PURPOSE

We present lively and inclusive programs that tell Victorian stories, contribute to community connectedness, and inspire a sense of place.

We work in partnership with First Nations people and Victorian communities to present diverse perspectives on the past, including 'difficult' histories.

We bring the Old Treasury Building to life and nurture it for the people of Victoria and beyond.

OLD TREASURY BUILDING GOVERNANCE

The Old Treasury Building is managed by the Old Treasury Building Reserve Committee of Management Inc., under the Crown Land Reserves Act (1978). Committee members are appointed by the Minister for Finance. The building is part of the Treasury Reserve Precinct and is included on the Victorian Heritage Register. The Committee's responsibilities under the Act are to:

- Ensure public access to the building through a mix of cultural and promotional activities
- Preserve the building's heritage value
- Use its best endeavours to operate on a self-funded basis.

THE BUILDING

The Old Treasury Building is one of Australia's finest nineteenth-century buildings. It was constructed between 1858 and 1862 to store the gold then flooding into Melbourne from the Victorian gold fields. Above ground it provided offices for senior government officials, including the Governor of Victoria. The historic Executive Council Chamber is still used on a weekly basis, in a remarkable sequence of continuous use.

The ground floors and basement vaults now house a free public history museum, open on six days each week. Accommodation in upper floors is leased to a range of tenants, including a former governor and former premiers. Income derived from these tenancies funds museum operations.



MELBOURNE: BUILT ON GOLD

In the ten years from 1851 Melbourne almost doubled its population. Barrister Archibald Michie wrote in 1860 that the small 'inferior English town' had transformed into 'a great city, as comfortable, as elegant, as luxurious as any place out of London or Paris.'

Public buildings were built on a grand scale amongst them the impressive Parliament, Public Library, University, and Treasury. The cultural scene thrived, with internationally-renowned performers attracted by large, affluent audiences. European-born artists and photographers sought out the colonial city and established successful studios.

The muddy city streets were flagged, kerbed and channelled, and signs of the modern age abounded. Gasworks fuelled the first street lamps, piped water supply (but alas no sewerage) was installed, and new rail and telegraph services connected the city to country towns.

But beneath these signs of wealth and progress Gold Rush Melbourne had its darker side. Tucked away in the narrow courts and lanes were the brothels and 'disorderly houses' of the city's vice zone, and it was a brave person indeed who ventured down the meaner alleysways after dark. Life for the destitute and the deserted, especially women and children, was particularly grim.

Colin Blair, in Frances Cooper, ed., 1961
Melbourne: A History of the City
Colin Blair (ed.), 1961
Melbourne: A History of the City
Colin Blair (ed.), 1961
Melbourne: A History of the City
Colin Blair (ed.), 1961



THE STRATEGIC PRIORITIES FOR 2023-24 INCLUDE:

- ➔ Continue to implement COVID-Safe Plan
- ➔ Research and install new temporary exhibition *Belongings: objects and family life*
- ➔ Install incoming exhibition *Behind the Lines 2023: the year's best political cartoons*
- ➔ Research and install new display panels on the story of gold in the basement
- ➔ Write and design digital content to accompany *Belongings*
- ➔ Commission exhibition structure for first-floor temporary gallery space
- ➔ Continue digital lecture and seminar series and support contributing partnerships
- ➔ Present four seminars in the *Material Histories* series
- ➔ Participate in festivals and public events as relevant and practicable
- ➔ Prepare annual Marketing Plan (including digital strategy)
- ➔ Introduce online retail facility
- ➔ Manage programs within budget
- ➔ Seek external funding of programs
- ➔ Consult with and support staff and volunteers through any recurrence of COVID
- ➔ Facilitate building maintenance program as requested
- ➔ Manage leases through periods of review and renewal
- ➔ Facilitate relevant staff training, including on Child Safe procedures and practice.

EXHIBITION PROGRAM

The museum at the Old Treasury Building is presented on the ground floor, in the former gold vaults in the basement and in selected areas on the first floor. Exhibitions present aspects of the history of Victoria relevant to the building and its context. Principal themes are the history of gold in Victoria, its impact on the city of Melbourne, the growth of the city itself and the evolution of a democratic system of government. We also interpret the heritage building and the career of its architect, JJ Clark. In line with the Committee of Management's terms of reference, entry to the museum is free.

The exhibition program tries to combine one or more temporary exhibitions, with changes to longer-term displays to refresh exhibits, attract new audiences and ensure the preservation of artefacts on display. In 2022-23 the exhibition program was presented in partnership with Public Record Office Victoria.

EXHIBITIONS CURATED IN-HOUSE

LOST JOBS

THE CHANGING WORLD OF WORK

Lost Jobs focused on the many jobs replaced by technological and other changes in the workplace in the period from the 1840s. It opened in December 2021. Although originally intended as a twelve-month exhibition, continuing visitor interest led to an extension for another year. In that time extensive additional material was prepared for the website and a book was prepared for sale.

The digital content can be accessed here:
otb.org.au/lost-jobs/



RIGHT: Visitor in *Lost Jobs: the Changing World of Work*. Photo by K. Dunning.

EXHIBITIONS CURATED IN-HOUSE

Goldrush Melbourne

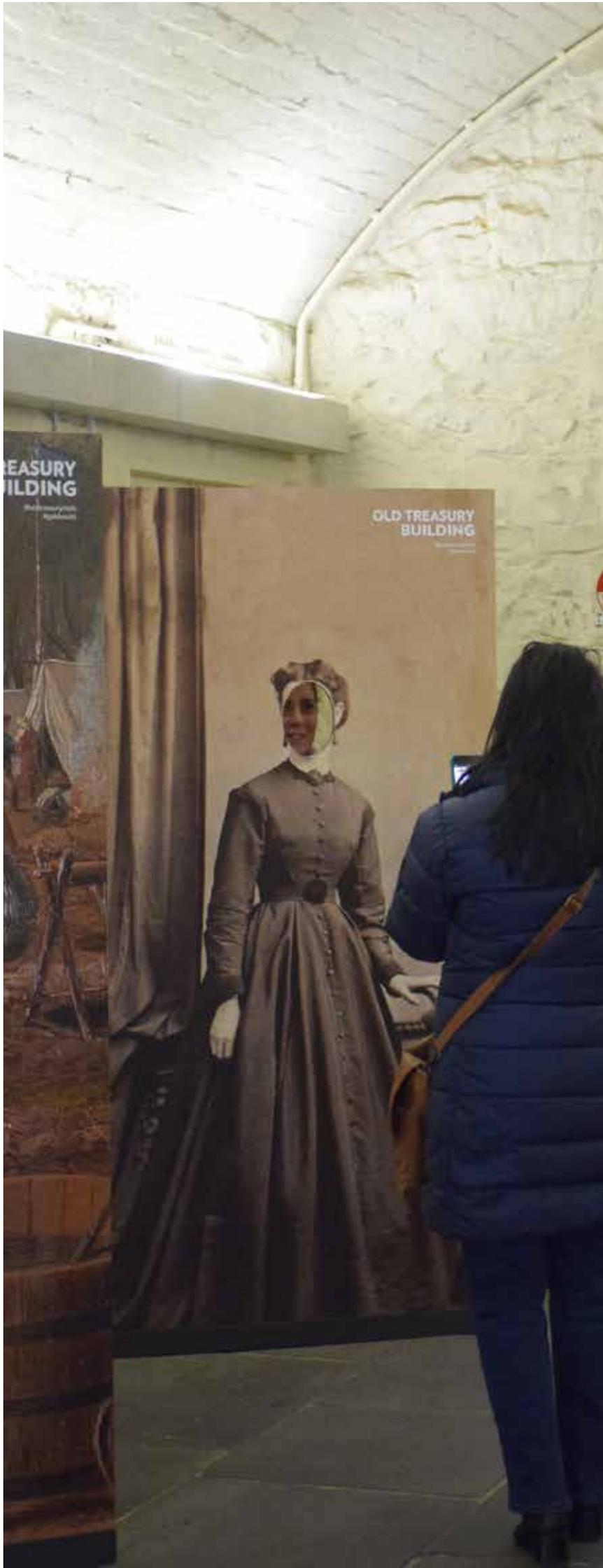
Two new long-term displays were curated and installed in the basement of the museum. This part of the museum focusses largely on stories of the gold rush, using as display galleries the evocative vaults that were built to store gold. The displays in these vaults were first installed in the 1990s and were very out of date. A program of renewal was embarked on some years ago, replacing exhibitions as funds permitted.

A new introductory section was installed in the 'foyer' area, opposite the rear entrance to the building. This used large light boxes to present three iconic images of the city at the height of the goldrush, as thousands arrived to try their luck on the fields. The area is especially useful as a starting point for education tours on the impact of gold on Victoria. Large cut-out figures drawn from contemporary photographs add an element of light-hearted interaction for visitors.

A more detailed story of life in Melbourne in the 1850s and sixties was installed in vault 6. This display charts the rapid growth of Melbourne, with stone buildings replacing wood in all but the poorest districts. Wealthy Melburnians built villas in subdivisions to the east of the city, travelling into work on the new railways. However, accompanying urban expansion were all the problems of uncontrolled growth — water quality, waste disposal and a great disparity between the lives of rich and poor. The wealth of gold was never evenly distributed.

Both commerce and culture flourished in response to the stimulus of gold, with the first major institutions (the State Library and University), a grand new Parliament building, and a new Treasury. In Bourke and Collins Streets retail flourished, and the first shopping arcade opened to tempt passers-by. Hundreds flocked to theatre performances of all kinds. Digital material was prepared to expand the exhibition online. Both the web content, and the exhibition itself, have been popular with schools.

The digital content can be accessed at: otb.org.au/the-gold-vaults/gold-rush-melbourne/



INCOMING EXHIBITIONS

TEMPORARY EXHIBITION

BEHIND THE LINES

The year in political cartoons

Behind the Lines is a popular exhibition, showcasing the best in political cartooning from the previous year. It is created each year by the Museum of Australian Democracy in Canberra and toured throughout the country. The exhibition has enjoyed a popular season at the Old Treasury Building in recent years. *Behind the Lines: the year's best political cartoons of 2022* was shown from 6 June-8 August and was very popular with visitors.

In association with the exhibition the Old Treasury Building hosted a digital 'conversation' between the Political cartoonist of the year, David Pope, and exhibition curator Amy Lay. The conversation was presented 'live' on 14 June, but was also recorded and can be accessed on our YouTube channel.



RIGHT: Political Cartoonist of the Year, David Pope, in the exhibition 'Behind the Lines' installed in Canberra. Photo courtesy Museum of Australian Democracy at Old Parliament House.

EXHIBITIONS IN PREPARATION

Belongings: objects and family life

Belongings will be a temporary exhibition, to be shown in the changing exhibitions gallery on the ground floor from December 2023. It presents the stories behind a selection of objects that have played an active part in shaping family life in Victoria over the decades. Objects presented range from the family home (via a State Bank model) to children's toys; from religious objects to the contraceptive pill. They range in age from an 1850s sewing box, to a 2010 iPhone. An interactive component will ask visitors to consider the most important objects in their lives at present.



RIGHT: Image: The Australian Women's Weekly, 14 November 1951. Courtesy National Library of Australia

PUBLIC PROGRAM

As in-person visits resumed to the museum, the number of digital presentations was reduced. In all the Old Treasury Building presented 59 lectures or seminars, either alone or in partnership, with a total audience of 3,913. Kenneth Park continued his lecture series, with some in-house and others online. Also significant was the continuing partnership with the History Council of Victoria and Monash University in presenting the *Making Public History* seminar series. Some five seminars were presented over the year, attracting 712 registrations, with 615 views of the seminar presentations later. It is planned to continue to present this series online as the digital audience reach is far greater than in-person.

We initiated a new digital seminar series this year, *Material Histories*, presented in partnership with the Institute for Humanities and Social Science at Australian Catholic University. Each seminar in the series explored an aspect of material history, drawing on research from around Australia and internationally. The series launched in November with a discussion of refugee objects. A second seminar was included in the Australian Fashion Week program and explored early modern women's undergarments and working men's fashion of the twentieth century; while a third seminar presented new research on two Australian food icons — Vegemite (2023 was the centenary of Vegemite) and the Australian Women's Weekly Children's Birthday Cake Book. Interest in the series has been very pleasing, especially for a new series, with 305 bookings overall and 449 listening either on the day or to the recordings. It is planned to present four seminars per year.

LIGHTING THE BUILDING

An upgrade to the external lighting system in the previous year created the capacity for coloured lighting programs to be managed in-house, with more than one colour. During the year the building participated in the following government initiatives:

- Blue, yellow: Ukraine
- Purple: Safesteps
- Rainbow: LGBTIQ+ Domestic Violence Awareness Day
- Red, white: Sjinzo Abe
- Red, black, yellow: Reconciliation week
- Red: Red to Remember (Remembrance Day event)
- Purple: Wear it Purple
- Orange: Fragile X
- Blue: Huntington's Victoria
- Saffron, white, green: Diwali Festival
- Red: Salvation Army Red Shield Appeal
- Purple: Her Majesty The Queen's mourning
- Purple: King's Coronation
- Saffron, white, green: India 75th Anniversary of Independence
- White: Turkiye/Syria Earthquake



RIGHT: Old Treasury Building lighting in saffron, white and green for India's 75th Anniversary of Independence. Photo by K. Dunning

Education tours resumed in full this year, although the number of participating schools was still less than in the years before the pandemic. In all 4,634 students attended a booked tour, which is about 57 per cent of the number in 2019. Years 5/6 and 9 were once again the most popular years for tours, in line with the curriculum for these years, with the main interest shown in programs on democracy, the gold rush and early Melbourne. As in previous years, the main attendances were from primary school children, with far fewer attendances in the secondary years. Although there are always far fewer visits from VCE students, there was a pleasing increase in the number this year.

Government schools made up about 42 per cent of visiting schools overall, with more clustered in the primary years. Catholic and Independent schools dominated visits in the secondary years. We are attempting to target more government schools in our marketing of these programs in this and future years.

OTHER TOURS (ADULTS)

Conversely, there was increased interest amongst groups like Probus in organized tours of the building. We were pleased to record that the number of adults booked on organized tours was higher than in pre-pandemic years. With this in mind, we introduced a series of guided tours of the building offered on one Sunday each month from April, with bookings via Eventbrite. These have sold out to the end of the year. Corporate tours were also offered.



RIGHT: Visitors in 'Protest Melbourne'. Photo by K. Dunning.

MARKETING

The Old Treasury Building's marketing budget is limited, especially when compared to the resources available to many competing attractions. As a result, we tend to focus on digital marketing and on participating in programs offering co-promotion through external publications, both print and digital. This year they included the following: Open House Melbourne (in July) Melbourne Fashion Week, (in October) Victorian Seniors Festival and History Month (in October), Women's History Month and the PayPal Melbourne Fashion Festival (in March), Victorian Law Week (May) and the Heritage Festival (April). The new *Material Histories* series, with its access to informed experts, appealed strongly to several of these events, ensuring placement in their distributed programs. In addition, social media 'events' like #MuseumWeek and #Museum30 were successful in increasing general brand recognition.

Efforts over the past year focused on encouraging online exhibition visits, school visits and attendance at new and temporary exhibitions within the building. As the tourism market (including advertising) continues to build from a standstill, budget was reallocated to promoting tours of the building, for both adults and students, with encouraging results. Adult tours exceeded pre-covid levels, while student numbers are just under 60 per cent of pre-covid levels. The Old Treasury Building was present at five education conferences this year — the History Teachers Association of Victoria (HTAV) Annual Conference, EduTECH, ComView, VCE History (HTAV) and the Education Show. Feedback from attendees was very positive.

THE OTB GAZETTE

The Gazette keeps subscribers up-to-date with new programs, associated talks and lectures, and general information. Subscribers increased by 15 per cent and the Gazette had a 37 per cent read rate (four per cent increase since last year).

TRIPADVISOR

In 2022-23 the Old Treasury Building was ranked 30 of 790 things to do in Melbourne. This is one place lower than last year, although there was an increase in the number of Melbourne attractions. We have a rating of 4.5 (with 501 reviews).

GOOGLE

We have 1240 reviews, with an average of 4.5/5 stars. These reviews also included the Victorian Marriage Registry as people confused the two.

 Old Treasury Building
7 June · 🌐

The office 'tea lady' would dispensed tea, coffee and biscuits to employees from a trolley. They were employed in many businesses partly to increase productivity, and office routines revolved around their twice-daily appearances. #FoodMW #MuseumWeek



OLDTREASURYBUILDING.ORG.AU

In the Office: The Tea Lady – Old Treasury Building

One of the most popular office employees was the 'tea lady', who dispensed tea, coffee and biscuits to employees from a trolley. Tea ladies were employed in many businesses, including [...]

17

2 comments 4 shares

Like

Comment

Share

Most relevant ▾



Phil Maynard

I remember the tea lady in the NT Public Service. 15 minute tea break at 10am that we tried to stretch to 30 minutes.

Love Reply Hide 7 w



Ephemera Society of Australia Inc. · Follow

Still had one in a law firm in 1990s

Love Reply Hide 7 w

DIGITAL PROGRAMS

The Old Treasury Building maintains a digital presence via a dedicated website and active participation on various social media accounts, including Twitter, Facebook and Instagram. In addition a very active program of digital lectures was presented via Zoom and uploaded to our YouTube Channel.

Overall we estimate that our content was seen by some 1.7 million users.

SOCIAL MEDIA

The Old Treasury Building's social media accounts continued to grow in followers. Facebook 'likes' increased by 11 per cent to 2,205 followers, although this did not always flow through to increased engagement, the result of continuing issues with Facebook's algorithms. However, a post about the office tea lady (drawing on content from the Lost Jobs exhibition) was the most successful ever posted. Strangely the same post on Twitter did not catch on. Instagram followers also increased by four per cent.

The outcome on our Twitter account was mixed. There was no change in the number of followers, but as many abandoned the site after the controversial ownership change, this was probably something of an achievement. The Old Treasury Building continued to monitor content on this platform to assess whether we should continue to use it, but no feasible alternative has so far emerged for our sector. Once again, the best month for engagement was associated with our participation in #MuseumWeek, but overall account reach was down, to an estimated 1.4M accounts.

YOUTUBE

YouTube subscribers increased by 25 per cent, with a total of 3,544 views. The videos on the site include all our public programs, as well as content uploaded over the years. The 'West Gate Bridge Collapse' documentary (uploaded in 2013) continued to be the most viewed video, while our most viewed upload of 2022-23 was 'Miniskirts and the Unravelling Rag Trade' with Pauline Hastings, presented as part of Melbourne Fashion Week 2022.

WEBSITE

The website continued to grow. This financial year saw 91,025 users view our website, which is a 40 per cent increase on last year. They looked at a total of 186,698 pages — a 44 per cent increase. The 'Propaganda' page, associated with our exhibition on the Conscription debate of World War I, continued to be the most viewed (after the homepage), while 'Gold Rush' was the most viewed Online Exhibition, followed closely by 'Lost Jobs'.

Since approximately 39.5 per cent of referrals to the website came from education-related sites, it was not surprising to find that the peak months for visitors were during the school terms. Visit data indicated that 'Gold Rush', 'Conscription', 'Women Work for Victory' and 'Protest' were all being used as educational resources, which was pleasing. 'Lost Jobs' had no such seasonal variation however and was the most visited online exhibition during school holidays, suggesting a more general audience.

Of all referrals, some 29 per cent came from Tourism sites and 15 per cent from social media sites. Almost 6 per cent of referrals were from news-based organisations.

VOLUNTEER & GUIDE PROGRAM

The volunteer program in the museum resumed, although with fewer rostered to visitor support roles, since the visitor numbers remained lower than before. Although there was some attrition rate, especially amongst older volunteers, most of the group was retained through the COVID period.

A program of external visits also resumed, extending knowledge of the surrounding city. Visits were organized to:

Melbourne's Cultural East End

Queens Street

NGV Australia

Pentridge Prison

West Melbourne

Royal Exhibition Building

Training also continued in the areas of Child Safety.

The following volunteers completed ten years of service during this year:

Emilia Cross

Gail Thornthwaite

In addition, Kathy Fennessy completed five years of service.

We thank all our volunteers and guides for their ongoing commitment.



MAINTAINING HERITAGE VALUE

Maintenance of the Old Treasury Building is managed in conjunction with the Treasury Reserve Precinct. A five-year capital works and maintenance schedule was developed in 2015-16 and implementation began in 2016-17. Additional ad hoc repairs were undertaken to address persistent leaks in offices on the second floor.

Structural repairs were carried out by installing a large roof beam above a section of ceiling that was bowing. This project was overseen by the heritage architect Lovell Chen, with an exemption from Heritage Victoria. Once the beam was in place, repairs were effected to the ceiling that is now reinforced.

Major projects to restore stonework damaged by water from leaking gutters and roof flashing and to paint external woodwork were completed this year. However, the box gutters and roof flashing were only sealed and not replaced as originally scoped. Some ongoing issues with the painting are to be resolved in the next financial hyear.

Minor repairs were completed to the stonework to prevent falling masonry, while a detailed Building Condition Report was undertaken by the heritage architectural firm Lovell Chen. The report recommended a series of works with a suggested timeline reflecting their urgency.

Progress was made with plans to upgrade the basement bathroom to make it compliant with accessibility standards and this work will proceed in the new financial year.

Repair of brass handrails on the forecourt to damage caused by skate-board riders, to prevent further damage and to avoid accidents did not proceed, but the handrails have been modified to prevent skateboarders using them.



STOKES
★
ROUSSEAU

ADMINISTRATION AND FINANCE

The Old Treasury Building is required under its enabling regulations to pursue financial self-sufficiency. The main source of income in any year is rental from the range of tenancies in the building. Rentals are based on formal reviews completed by the Valuer-General.

The following organisations occupied tenancies in 2022-23:

Department of Families, Fairness and Housing

Department of Premier and Cabinet on behalf of the Governor-in-Council and other tenants

Department of Justice (Victorian Marriage Registry) and

The Office of the Victorian Government Architect.

OTHER INCOME

Additional income was derived from tours, education programs and hiring spaces within the building for photography or film locations, although this continued to be less than in the years before COVID.

FINANCIAL OUTCOME

Overall, careful financial management saw a positive increase in total equity.

Income increased overall despite a slight reduction in tenant income, during a short break in occupancy. Museum admissions and donations clearly show the return of visitors and increased tour bookings. A new range of merchandise has also been developed and is proving popular with visitors, as are the books accompanying some of the exhibitions. The *Lost Jobs* and *Foundations of a City* books are the most popular choices for visitors to purchase.

Use of the building as a physical location for the film/photography industry continues to be limited although the uptake for online lectures remained healthy.

Expenditure increased and this reflected the increased activity within the organisation. Employment expenses increased as more guides were engaged to cover the return of schools for educational tours. A Collections Assistant was also engaged on a short-term contract to improve the heritage furniture database. Tourism marketing expenses matched the growth in tourist numbers as did an increase in volunteer expenses. There was investment in new IT equipment and systems.

OPERATING STATEMENT

Income

Tenant Income	\$857,674
Museum Admissions	\$53,767
Other Income	\$14,731
Total Income	\$926,172

Cost of Sales	\$2,336
Gross Surplus	\$923,836

Expenses

Employment Expenses	\$541,016
Exhibitions and Tours	\$59,595
General Expenses	\$117,551
Total Expenses	\$718,162

Net Surplus/Deficit	\$205,674
---------------------	-----------

BALANCE SHEET

Assets

Cash and Equivalents	\$1,328,539
Trade Debtors	\$1,477
Non Current Assets	\$20,214
Total Assets	\$1,350,230

Liabilities	\$203,818
-------------	-----------

NET ASSETS	\$1,146,412
------------	-------------

Equity

Equity Retained Earnings	\$940,738
Current Year Earnings	\$205,674
TOTAL EQUITY	\$1,146,412

Responses to COVID were gradually rolled back over the course of the year.

- COVID signage was removed with some generic/non-specific OH&S signage in place for general information.

- PPE is still available on request.

- The wearing of face masks was identified as an individual or school decision.

- Tour group numbers increased in response to relaxing COVID restrictions.

SECURITY AND RISK MANAGEMENT

The following were undertaken as part of a program to improve security and work, health safety in the building:

- Continuing fire warden training
- Improvements to the response time for emergencies via use of technology
- On-going First Aid and CPR training.
- The Risk Register was reviewed and updated.

An active Emergency Planning Committee was established and meets monthly. It organised additional training to support the Warden team in their roles and responsibilities. Bi-annual training for Guides and casual staff was also completed.

All First Aid Officers hold current CPR & First Aid certification.

The Child Safe Policy and Risk Register were reviewed and updated.

GOVERNANCE AND ADMINISTRATION

The Committee of Management met on four occasions in this period.

Members were:

Professor Marian Quartly (Chair)

Associate Professor Don Garden

Corrinna Hale

Ian Wight

Meetings were held on 5 September, 12 December, 27 February and 3 May.

STAFF

The following staff training was undertaken during the year:

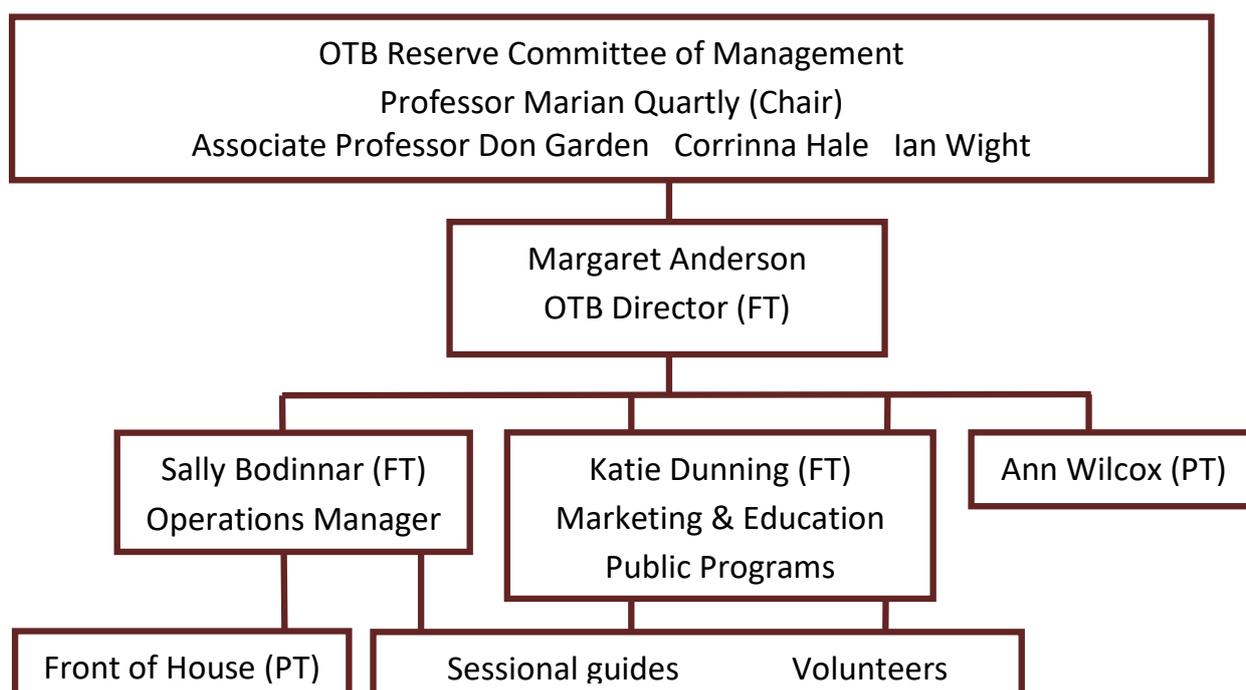
Child Safety Standards

VTIC 2023 Vision Summit

First Aid and CPR to retain certification

Ongoing fire response and warden training

Technology upskilling – (various)





Old Treasury Building Museum
20 Spring Street Melbourne
(03) 9651 2233
info@otb.org.au

  @OldTreasuryMelb
 /OldTreasuryBuildingMuseum